



## Notes

<b>PRESENT:</b>	Councillors: Bob Gettings (Chair), Cllr Lisa Mulherin, Cllr David Nagle, Cllr Judith Elliott Officers: Sharon Smith(SS), Moira Burke (MB), Aretha Hanson (AH), Malcolm Fisher (MF) and Carl Sawyer (CS)
<b>APOLOGIES:</b>	Trudie Canavan (TC), Jonathan Sharp(JS)

<b>1.0</b>	<b>Introductions &amp; Apologies</b>	<b>ACTION</b>
1.1	Councillor Bob Gettings welcomed everyone to the meeting.	
1.2	Members expressed once again the disappointment regarding attendance by Officers at meetings. Future meetings to be rearranged if Officers not available.	
	MF agreed to take actions/comments back to TC.	
	Cllr Gettings welcomed Moira Burke to the meeting	
<b>2.0</b>	<b>Minutes of the last meeting</b>	
	Minutes of the last meeting held on 27 <sup>th</sup> February 2013 were agreed as a correct record	
<b>2.1</b>	<b>Matters arising</b>	
	<b>2.1</b> Drighlington meeting hall included at Agenda Item 6.	
	<b>6.3</b> Cllr Mulherin mentioned that it was agreed at the last meeting that a lettings application form would be circulated to the members for their input in to amending the form. Agenda item for next meeting.  Lettings are currently collating information across the city to produce a report on the number of enquires received around bookings for community centres.  There have been IT glitches following the rollout of the new Windows 7 operating system. IT are reviewing the database to make it more user friendly.	Lettings Application form to be forwarded to members via email.
	<b>7.2</b> CS is in the process of getting the keys cut for Tingley Youth Centre for all three Ardsley and Robin Hood members. Along with the keys the ward members will have their own unique code to enter the building.	
	<b>7.3</b> Implementation of a revised Pricing & Lettings Policy for South Leeds: Cllr Mulherin asked for minutes from this group to be circulated.	TC
<b>3.0</b>	<b>Pricing and Lettings</b>	
	A report has been taken to the Scrutiny Board. CS has not received an update at present regarding this but will speak with TC on her return to work.	CS

--	--	--

DRAFT

<b>4.0</b>	<b>Outer South Community Centre Work Plan</b>	
	The work plan was reviewed (see work plan).	
<b>5.0</b>	<b>Licensing of Community Centres</b>	
<b>5.1</b>	Background was provided about an application that had been received for a license to sell alcohol at Blackburn Hall. The application had been declined for a number of reasons. This item was on the agenda to enable the subgroup to approve a common approach to future applications for licensing at community centres.  Action: for this item to be brought back to the table and approve a common approach for future licensing applications.	
<b>6.0</b>	<b>Asset Transfer – Drighlington Meeting Hall</b>	
<b>6.1</b>	Drighlington Rugby Club has submitted a request to take over Drighlington Meeting Hall. Neil Charlesworth is working with the group to develop the proposal. It was noted that the playing fields around the centre are Common Land and a person or group cannot have exclusive possession.	
<b>7.0</b>	<b>Rose Lund</b>	
<b>7.1</b>	Rose Lund is in the process of being transferred to Children’s Services and a full report will be presented to Area Committee for seeking member approval for the transfer.	<b>AH</b>
<b>8.0</b>	<b>Any other business</b>	
<b>8.1</b>	None	
<b>9.0</b>	<b>Proposed meeting dates for 2014</b> Wednesday 5 <sup>th</sup> February 2014 at 10:00 am – 11:30 am Wednesday, 7 <sup>th</sup> May 2014 at 10:00 am – 11:30 am Wednesday, 5 <sup>th</sup> November 2014 at 10:00 am – 11:30 am <b>Action : for members of the group to come back with their availability against the above dates</b>	
<b>9.0</b>	<b>Time and date of next meeting</b> 10:00am Wednesday, 6 <sup>th</sup> November 2013 Action : for the meeting to be held in the Ardsley Ward	<b>All to note</b>